



**CITY OF EFFINGHAM, ILLINOIS
BUILDING PERMIT APPLICATION WORKSHEET**

ADDRESS OF PROPERTY: _____
(Location of construction work)

LEGAL DESCRIPTION: _____
(Subdivision Name OR Section, Township & Range #)
Lot # _____ **Block #** _____ **Lot Size** _____

TYPE OF IMPROVEMENT: New Construction Addition Remodeling
 Repair Demolition

COSTS OF IMPROVEMENT:

Materials & Labor	\$	Electrical	\$
Plumbing	\$	Heating & Air	\$
Total Cost	\$		

TYPE OF CONSTRUCTION: Masonry Wood Frame Structural Steel
 Other _____

DETAILS Heating Fuel: Gas Oil Electric Other

No. of Stories: _____ **Dimensions of Structure:** _____
Total Sq. Ft. of finished floor (not including unfinished basements or garage) _____
Basement: Yes No **Height from grade to peak of roof** _____
Central Air: Yes No **Elevator** Yes No
City Water: Yes No **City Sewer:** Yes No
No. of Bathrooms: Full _____ Partial _____ **No. of Bedrooms** _____
No. of Parking Spaces: Inside _____ Outside _____

NAME OF OWNER: _____
Address _____ **City, State** _____
Phone _____ **Email** _____

NAME OF CONTRACTOR: _____
Address _____ **City, State** _____
Phone _____ **Email** _____

NAME OF ARCHITECT OR ENGINEER: _____
Address _____ **City, State** _____
Phone _____ **Email** _____

IMPORTANT NOTE: Please submit a sketch of the property showing the location of the new building or addition. Please show the distance from all sides of the proposed building to each property line.

DATE: _____

Signature of Applicant

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

**MICHELLE WILKINS, BUILDING OFFICIAL
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