



CITY OF EFFINGHAM, ILLINOIS
SIGN PERMIT APPLICATION WORKSHEET

On Premise

Off Premise

SIGN LOCATION: _____
(location of construction work)

BETWEEN _____ and _____
(Street) (Street)

LEGAL DESCRIPTION: _____
(Subdivision Name OR Section, Township & Range #)

Zoning _____ Lot # _____ Block # _____ Lot Size _____

Special Use _____ Variance _____

COSTS OF IMPROVEMENT: Estimated Total Cost \$ _____

SIGN TO BE USED: Aluminum, Vinyl, Other _____
(Circle one)

FOUNDATION MATERIALS: Concrete footer, Wood Post, Other _____
(Circle one)

Height to top of sign _____ Sign Dimensions _____

Total square feet of sign face _____

Total Existing square feet of sign(s) face _____

NAME OF OWNER: _____
Address: _____
Phone: _____ Email: _____

NAME OF CONTRACTOR: _____
Address: _____
Phone: _____ Email: _____

IMPORTANT NOTE: *Please submit a sketch or rendering of the sign showing the dimensions of the proposed sign.
*Also, provide a sketch of the sign location on the property.
***Sign shall not encroach on state or local R.O.W. and shall comply with 2005 N.E.C and all other IDOT requirements.**

DATE: _____ Signature of Applicant: _____

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

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