



**HELP WANTED**

**CITY OF EFFINGHAM  
Telecommunicator  
Full-Time  
(\$15.71- 16.10\$) DOQ**

The City of Effingham is seeking a skilled individual for the position of Telecommunicator. Under the supervision of the Communications Director, the Telecommunicator is responsible for answering emergency and non-emergency calls involving police, fire and EMS situations. Two Telecommunicators are staffed 24/7/365 days a year, operating telephone phone system, multiple computer programs, complex radio system and recording system. Qualified applicant must have strong work ethics, effective written and oral communication skills, knowledge of computers, flexible for shifts, Holidays, and weekends a must.

Applications for this position will be received by the Deputy City Clerk, 201 East Jefferson Avenue, Effingham, IL 62401, until filled. Applicants may apply online or print an application at [www.effinghamil.com](http://www.effinghamil.com). The City of Effingham is an Equal Opportunity Employer.